



**Janardan Bhagat Shikshan Prasarak Sanstha's  
Bhagubai Changu Thakur College of Law, New Panvel**

**Date:** 20-03-2021

**Minutes of the 3rd Meeting of Internal Quality Assurance Cell (IQAC)**

**Time:** 12:30 pm

**Venue:** Board room

**Present:**

<b>No.</b>	<b>Name of the Member</b>	<b>Designation / Department</b>	<b>Position in Committee</b>
1.	Mrs. Sheetala Shrikant Gawand	I/C Principal	Convener
2.	Mr. Paresh Thakur	Member, Janardan Bhagat ShikshanPrasarak Sanstha	Management Representative
3.	Dr. S. T. Gadade	Secretary, Janardan Bhagat ShikshanPrasarak Sanstha	
4.	Mrs. Shruti Pote	Assistant Professor in Law	IQAC Coordinator
5.	Mrs. Priyanka Mhatre	Assistant Professor in Law	Teachers Representative
6.	Mrs. Deepali Babar	Assistant Professor in Law	
7.	Mrs. Yugandhara Lele	Librarian	
8.	Dr. Seema N. Kamble	Principal Shri Bapusaheb D. D. Vispute College of Education, New Panvel.	Academician
9.	Ms. Shekhar Sakapal	Clerk /Accountant	Administrative Staff
10.	Mrs. Archana Thakur	Member NGO	Community representative
11.	Mr. Ganesh Koli	Member	Industry representative

12.	Mrs. Neha Hemant Telwane	Member	Parents representative
13.	Mr. Sumit Khopkar	Student	Students' Representative
14.	Ms. Neha Barkume	Student	
15.	Vinayak Koli	Alumni	Alumni representative
16.	Mr. Vikas Nadekar	Alumni	
17.	Mr. Om Thotavand	Alumni	

**Present:**

Dr. Mrs. Shitala Shrikant Gavand (I/C Principal)

Asst.Prof. Mrs. Shruti Pote (IQAC Coordinator)

Asst. Prof. Mrs. Priyanka Mhatre

Asst. Prof. Mrs. Deepali Babar

Mrs. Yugandhara Lele (Librarian)

**Agenda:**

**1. Evaluation of Regular Online Lectures:**

The meeting commenced with a discussion on the evaluation of regular online lectures. The members shared their insights on the effectiveness of the current online teaching methods, challenges faced by both faculty and students, and potential solutions. It was emphasized that continuous feedback from students should be sought to improve the quality of online lectures.

**2. Discussion of Students' Academic Progress in the Pandemic:**

The members reviewed the academic progress of students during the ongoing pandemic. Concerns and challenges faced by students were discussed, including technological barriers, mental health issues, and potential gaps in the learning process. Strategies to address these challenges, such as counselling services and additional academic support, were proposed.

**3. Celebration of National Days through Online Mode:**

The committee deliberated on the organization of national day celebrations through online platforms. Various suggestions were made, including virtual events, webinars, and online competitions to engage students and faculty. It was decided to form a subcommittee responsible for planning and executing these events, with a focus on maintaining the celebratory spirit despite the virtual setting.

#### 4. **Organizing Online Guest Lecture for Students:**

The members discussed the possibility of organizing an online guest lecture for the benefit of students. Potential speakers and topics were suggested, and it was agreed that the guest lecture should align with the academic curriculum and provide valuable insights to enhance students' knowledge.

#### **Action Items:**

##### 1. **Evaluation of Regular Online Lectures:**

- a) Faculty members to collect feedback from students regarding online lectures and submit a summary report.
- b) The concerned faculties to explore and address any technological challenges faced during online lectures.

##### 2. **Discussion of Students' Academic Progress:**

- a) To identify students facing academic challenges and propose tailored solutions.
- b) Counselling services to be promoted and made easily accessible to students.

##### 3. **Celebration of National Days:**

- a) The committee formed to plan and execute virtual events for national day celebrations.
- b) Budget allocation for virtual events to be discussed and approved in the next meeting.

##### 4. **Online Guest Lecture:**

- a) The concerned faculty to coordinate with potential guest speakers and finalize a schedule.
- b) The concerned faculties to provide technical support for the online guest lecture.

**Next Meeting:** The next meeting of the IQAC is scheduled on 20/03/2021 members are requested to come prepared with updates on the assigned action items.

Mrs. Shitala Gavand  
(I/C Principal)  
Convener

Mrs. Shruti Pote  
IQAC Coordinator

